

**HIGH SCHOOL CREDIT
FOR 7TH & 8TH GRADE COURSES FORM
FEDERAL WAY PUBLIC SCHOOLS**

A student who has completed high school courses while in seventh and eighth grade shall be given high school credit which shall be applied to fulfilling graduation requirements if:

- The course was taken with high school students and the student has successfully passed by completing the same course requirements and examinations as the high school students enrolled in the class; or
- The course would qualify for high school credit, because the course is similar or equivalent to a course offered at a high school in the district as determined by the school district Board of Education.

Students who have taken and successfully completed high school courses under the circumstances described above shall not be required to take an additional competency examination or perform any other additional assignment to receive credit. Effective with the class of 2008, high school credit for 7th and 8th grade courses will be in effect for mathematics and foreign language courses only.

Cross References: Board Policy [3520](#) Student Fees, Fines, Charges

WARNING: Once a course is added to a high school transcript, it cannot be removed. However, a grade can be replaced when the same course (i.e. course code, title) is retaken for which it would then be added on a separate line of the transcript. The original line would remain on the transcript, the grade would be replaced with an “NC”, and zero credit awarded.

IMPORTANT INFORMATION

- Some grades can negatively impact a student’s future grade point average (GPA).
- A student and his/her guardian(s) may choose not to request to have high school credits earned while in 7th or 8th grade applied to the high school transcript.
- A student and his/her guardian(s) may choose to have earned credit applied to the high school transcript at a later date.

REQUEST TO HAVE CREDIT APPLIED TO TRANSCRIPT

Students and/or guardian(s) must request to have high school credit earned while in 7th or 8th grade applied to the high school transcript. Please complete the information below if you are choosing to apply credit earned while in 7th or 8th grade:

Student Name _____ Student Number _____

Course Title to be added _____ Grade Earned _____

Parent/Guardian Signature _____ Date _____

PLEASE RETURN THIS FORM TO THE SCHOOL DATA SECRETARY OR MAIN OFFICE