

## BU7650-Career Choices

<b>Course Basics</b>			
<b>District Code:</b>	<b>Grade Level:</b>	<b>Credit Value:</b>	<b>NCAA Approved:</b>
BU7650	09-12	.5	N/A
<b>State Course Code</b>	<b>Course Length:</b>	<b>Course Time:</b>	<b>FWPS Standards (link)</b>
22151	18 Academic Weeks	67 Minutes per day or 5 hours 33 minutes each week	<a href="https://www.fwps.org/cms/lib/WA01919399/Centricity/domain/796/6th-12th-grades/cte/CTE-Career-Choices-JAG-Priority-Standards-PS2014.pdf">https://www.fwps.org/cms/lib/WA01919399/Centricity/domain/796/6th-12th-grades/cte/CTE-Career-Choices-JAG-Priority-Standards-PS2014.pdf</a>
<b>Prerequisites:</b> None			
<b>Required Materials:</b> Internet access, computer, ability to print, modern OS/software/web browser, headphones with microphone- <i>if not built into computer</i> , webcam for virtual sessions and some possible assessments.			
<b>Course Description:</b>			
<p>Students interested in preparing themselves for a career will benefit from this course that focuses on the linkage between individual capabilities and the job market. The purpose of this course is to get you thinking about your career options and guide you in making decisions that will affect your future. You will explore your interests, celebrate your strengths, and discover areas in which you may need to grow. Students will receive instruction about different decision making models, creating resumes, filling out job applications, interviewing, internships, budgeting, understanding our economic system as well as many other topics.</p> <p>You will research careers that match your skills and interests. Research can only teach so much, actual experience is essential. Therefore, you will be required to both volunteer in your community and job shadow in a career area that interests you. You will explore your dream career in depth. You will investigate the relationship between career choices and lifestyles as you create a budget and play to survive in an economy simulation game.</p> <p>This course helps meet the state minimum requirements of 1.0 Occupational education (CTE-CIP: 320107) credits or it may be used towards the 5.5 minimum elective credits required. Please check with your school for more specific requirements.</p>			

<b>Instructor Information</b>	
<b>Name:</b> Mrs. Geri Lee	<b>Email:</b> glee@fwps.org
<b>Phone:</b> (971) 213-2120	<b>Virtual Sessions:</b>

<b>Expected Learning Outcomes</b>	
<b>In this course, students will</b>	<ul style="list-style-type: none"> <li>Evaluate the effectiveness of your workspace and write a plan for improvement.</li> <li>Create a schedule or calendar for completing the requirements.</li> </ul>

	<ul style="list-style-type: none"> <li>• Identify your likes and dislikes.</li> <li>• Identify your work style.</li> <li>• Evaluate your current social, physical, and academic skills.</li> <li>• Evaluate your use of time.</li> <li>• Learn to give and take constructive criticism.</li> <li>• Learn that all people have their own way of looking at things.</li> <li>• Identify internal and external sources of stress.</li> <li>• Describe your emotional, physical, and intellectual changes.</li> <li>• Understand that a healthy diet contributes to personal well-being.</li> <li>• Read, write, and respond to lessons from literature.</li> <li>• Discover the careers represented in your own family tree.</li> <li>• Understand the link between household chores and work skills.</li> <li>• Understand the link between school activities and work skills.</li> <li>• Become aware of many career options and locate and use career resources</li> <li>• Understand how careers may be grouped or clustered</li> <li>• Spend 4-8 hours watching someone perform a job and report on your experience.</li> <li>• Write a thank you note.</li> <li>• Understand steps in effective decision making and make group decisions.</li> <li>• Discover the important function of volunteers.</li> <li>• Gain job experience.</li> <li>• Request a letter of recommendation.</li> <li>• Discuss pros and cons of working while in school.</li> <li>• Explore the law as it relates to minor workers.</li> <li>• Learn the purpose and what to include in a resume.</li> <li>• Create a resume.</li> <li>• Learn basic interview dos and don'ts.</li> <li>• Participate in a virtual interview.</li> <li>• Write a thank you for an interview.</li> <li>• Learn what internships are and how they can help you.</li> <li>• Learn about mentor programs.</li> <li>• Visit a college campus virtually or in person.</li> <li>• Understand the connection between career choice and life style.</li> <li>• Explore career options.</li> <li>• Conduct research on your first choice or dream career</li> <li>• Schedule a Job Shadow</li> <li>• Learn the elements of managing a budget.</li> <li>• Organize and Present your Transition From High School Portfolio</li> </ul>
<b>Standards Alignment</b>	See Course Learning Plan Contract (LPC)
<b>Assessment Methods</b>	Formative Assessments: Summative Assessments:
<b>Grading Methods</b>	All summative assessments will be graded according to the corresponding rubric or teacher directions. Only summative assessment scores will calculate towards a student's final grade. Each summative assessment is linked to a FWPS Priority Standard (PS).
<b>Grading Scale</b>	A= 90%-100% B-89%-80% C= 79%-70% P= 60%-70% F-59%-0%

<b>Student Expectations</b>
-----------------------------

<b>Weekly Work Completion</b>	Students will submit original work in all classes each week.
<b>Original Work Submissions</b>	Students will only submit work that is their original work. If a student uses outside sources in the creation of their original work, citations must be present in the format requested by their teacher.
<b>Weekly Communication</b>	Students will communicate weekly with their teachers regarding their academic progress.
<b>Functioning Technology/ Required Materials</b>	Students will always have constant and consistent access the functioning hardware, software, technology, and required materials necessary to complete their coursework in all classes.

<b>iA Policies Required for Enrollment</b>	
<b>Academic Integrity</b>	<p>Academic integrity is essential to learning. Students are expected to complete their own work. Copying, plagiarizing, cheating, or other methods of intentional deception are prohibited and could result in the student's removal from the class or iA entirely.</p> <p>IA Policy-</p> <p><u>1st Offense:</u> The student will be contacted by the teacher via phone call, the student will be made aware of the plagiarism and examples of how this can be avoided will be discussed. Direct instruction on plagiarism will be delivered by the teacher. iA Administration and other teachers will be made aware of the plagiarism. The work must be redone without plagiarism.</p> <p><u>2nd Offense:</u> The student and parents will be contacted by the teacher directly and the student will have to complete the plagiarized assignment without plagiarism before moving on in the course. iA Administration will be made aware.</p> <p><u>3rd Offense:</u> The student will be withdrawn from the course or iA depending on the severity and/or frequency of the plagiarism.</p>
<b>WAC (Weekly Academic Contact)</b>	<p>Washington State law requires students to make Weekly Academic Contact (WAC). WAC is any type of contact or communication students have with teachers that is academic in nature. Students have a variety of ways to meet this requirement. They include: replying to iA Connect teacher's contact request (email/quiz); submitting an assignment; emailing teachers about class in iA Campus or Synergy; attending a virtual session or teacher's online office hours; sending the teacher a school related text message (if available); meeting a teacher or administrator on campus, in person. Students must contact iA Connect teachers each week with an attendance check-in. Additionally, class teachers expect weekly assessment submissions.</p> <p>Withdrawal for lack of Weekly Academic Contact (WAC) for 20 consecutive school days:</p> <p>After 10-15 days without WAC, iA Connect teacher checks with class teachers to see whether WAC has been made in at least one class. If WAC has been made, 'clock' resets. If no WAC has been made, iA Connect teacher will send student and family a warning email and will call home. If no WAC by 20 days, iA Connect teacher checks to see one last time with class teachers. If there's been nothing, Admin will withdraw the student; the student may not re-enroll until the following school year.</p>
<b>MAP (Monthly Academic Progress)</b>	<p>State law also requires enrolled students to maintain monthly forward progress toward completing classes with success. Students are expected to complete one monthly module of at-standard work or have completed the teacher-prescribed plan as assigned by the certificated teacher of that course. If the assigned at-standard work is submitted, the student will be considered on pace (OP). If the assigned work is not submitted and/or is not at standard, the student will be considered behind pace (BP).</p> <p>An overall Monthly Academic Progress (MAP) score will be emailed to every student and family once a month by the iA Connect teacher to communicate overall progress towards mastery and passing of the courses; law requires BP students to reply with confirmation of the MAP report and iA teachers to document that reply. If students don't immediately reply, teachers are</p>

	<p>obligated to keep trying for a reply through additional emails or phone calls. Replies must be from the student; parent replies are not sufficient.</p> <p>Students are either On Pace (OP) or Behind Pace (BP). If a student is considered OP (by the individual teachers in individual courses) in 50% or more of their courses, they will be considered OP overall. If a student is considered behind pace (by the individual teachers in individual courses) in more than 50% of their courses they will be considered BP overall. If a student is determined to be BP for consecutive months, the iA Connect teacher will send escalating intervention plans each month by email.</p> <p>BP1 means one month behind pace; intervention typically is new work pace plan.  BP2 means two months behind pace; intervention is typically a new work pace plan and directed teacher contact.  BP3 means three months behind pace; course reduction or withdrawal from iA (see below for greater detail).  BP4 means complete withdrawal from iA (see below for greater detail). Students withdrawn from iA at BP4 may not re-enroll until the following school year.</p>
<b>Email/Software Agreements</b>	<p>Students agree to maintain constant and consistent access to the technology and software needed to complete their iA courses. If the student cannot maintain constant and consistent access to needed technology they will be withdrawn from iA.</p>
<b>Professional Discretion</b>	<p>Teachers reserve the right to make adjustments to the course, content, pacing, and expectations at any time. Students and parents will be notified via email of any changes made after the course has started.</p>